

Service Description: Unified Meeting 5 with Integrated Audio Trial Subscription with Dolby Voice®

Thank you for your interest in Unified Meeting 5 with Integrated Audio Services from Intrado EC. The Services described herein are available only to persons who have not used Services provided by Intrado Enterprise Collaboration, Inc. on or after January 1, 2020 (a “New Customer”). Intrado EC will provide the Services described below to New Customers in accordance with this Service Description and the Terms and Conditions set forth at <https://www.westuc.com/terms-conditions-policies> (the “Agreement”). The Agreement is incorporated herein by this reference. In case of conflict between this Service Description and the Agreement, this Service Description shall govern and control. If you do not agree with the terms of this Service Description, do not use the Services described herein.

Unified Meeting 5 with Integrated Audio and Dolby Voice®

Unified Meeting 5 with Integrated Audio and Dolby Voice® is a cloud-based collaboration solution with integrated services to promote efficient communication and enhanced functionality for users. Unified Meeting 5 Services are provided under a Named User subscription model, as further described below.

Definitions. For purposes of the Unified Meeting 5 Subscription Services, the following definitions apply:

1. “Employees” means the full and part-time employees or third-party contractors of Customer and its subsidiaries, and affiliates. Employees may include Customer’s third-party contractors only if: (i) all third-party contractors are included in Customer’s Employee Count; (ii) Customer permits its third-party contractors to use the Services exclusively for the benefit of Customer; (iii) Customer does not charge the third-party contractor for the contractor’s use of the Services; (e) Customer is responsible for all use of the Services on the third-party contractor’s Named User account.
2. “Implementation Date” shall mean the first date the Services described hereunder are available for Customer’s use.
3. A “Named User” is an individual Employee who has been provisioned with an account to use the Subscription Services provided hereunder.

Named User Subscription Model

Named User accounts are individualized and may not be shared or used by anyone other than the one Employee to whom the Named User account is assigned. Each Named User must be uniquely identified with a factual first name and last name, and may not be of a generic nature. Customer shall identify those Employees issued Named User accounts on a “Named User List.” Customer shall assign an Employee to maintain the Named User List, such that it shall be current at all times.

Intrado EC is offering the Unified Meeting 5 with Integrated Audio and Dolby Voice® Services to Customer at no cost during the Unified Meeting Trial Term (defined below). As part of this offering, each Named User shall be provisioned with the PSTN Transport Access set forth in Exhibit A as a value-added service. Unified Meeting 5 also supports VoIP connectivity at no charge.

Unified Meeting 5 Conferences. Only Customer’s Named Users may schedule Unified Meeting 5 conferences. Named Users can hold an unlimited number of meetings in a month, provided that each Named User may hold no more than one (1) meeting at any point in time. Named Users are the only individuals permitted to schedule or host a Unified Meeting 5 conference. Each Unified Meeting 5 conference may include up to one hundred fifty (150) participants. Intrado EC offers free recording and archiving of Customer’s Unified Meeting 5 conferences during the Unified Meeting Trial Term. Intrado EC shall have the right to delete Unified Meeting archives without notice upon the earlier of: (i) 90 days from the creation of the Unified Meeting archive; or (ii) the end of the Unified Meeting Trial Term.

Intrado EC will own all conference numbers provided to Customer. Customer acknowledges and agrees that the telephone numbers provided for the use of Value-Added PSTN Transport Access set forth in Exhibit do not belong to Customer and that Customer does not acquire any rights whatsoever in such telephone numbers. Intrado EC reserves right, for commercial, operational or technical reasons, or in order to comply with the requirements of any competent authority, to withdraw or change any conferencing telephone numbers, or code, or group of conferencing telephone numbers, or codes allocated, or provisionally allocated to Customer. Customer shall be exempted from the Inactive Owner Maintenance Fee (Rate Code IOF) on Customer’s accounts enabled with Unified Meeting 5 Services. Each Active Named User may use no more than one thousand (1,000) PSTN minutes per month.

Dolby Voice Conferencing Services.

Provisioning and use of the Dolby Voice Conferencing Services shall be subject to the End User License Agreement for Dolby Voice Client Software set forth at https://professional.dolby.com/siteassets/warranty-and-maintenance-policies/dolby-voice-software_eula.pdf and incorporated herein by this reference. Dolby Voice Conferencing Services codec functionality is available only when a user connects to a web-based Unified Meeting 5 session via VoIP. Dolby, Dolby Voice and the double-D symbol are trademarks of Dolby Laboratories.

Terms and Conditions

Term and Termination. The Unified Meeting 5 Services described hereunder will be provided to Customer for a period of 90 calendar days from the Implementation Date (the "Unified Meeting Trial Term"). Customer must sign a contract with Intrado EC in order to continue using Unified Meeting Services following the end of the Unified Meeting Trial Term. Customer may contact Intrado EC for more information. Although a New Customer may request multiple users be provisioned with Unified Meeting 5 with Integrated Audio Services during the Unified Meeting Trial Term, a New Customer may not sign up for or receive more than one Unified Meeting Trial Term. Either party may terminate the Services provided hereunder upon 7 days' prior written notice to the other party. All termination to Intrado EC notices must be sent in writing via e-mail as follows:

If Customer contracted out of the EMEA region: terminationEMEA@intrado.com

If Customer contracted out of any other region: cterminations@intrado.com

Use of the Services. Customer agrees that Customer will comply with all applicable laws and regulations in connection with Customer's use of the Services. It is the sole responsibility of Customer to ensure it has the right to use all features of the Services in Customer's jurisdiction. Intrado EC may modify or not make available Services or features to comply with applicable laws and regulations. All access and use of the Services is governed by the Intrado EC Global Privacy Statement set forth at: <https://www.westuc.com/en-us/west-uc-global-privacy-statement>.

Customer acknowledges the Services provided hereunder are provided to Customer "AS-IS." Intrado EC disclaims any warranty or liability obligations to Customer of any kind with respect to the Services provided hereunder. Intrado EC is not responsible for: (1) any incorrect or inaccurate information, whether caused by participants, printing errors or by any of the equipment or programming associated with or utilized in or with the Services provided hereunder; (2) technical failures of any kind, including, but not limited to malfunctions, interruptions, or disconnections in phone lines or network hardware or software; (3) unauthorized human intervention in any part of the registration process or the Services; (4) technical or human error which may occur in the administration of the Services or the processing of registrations; (5) late, lost, undeliverable, damaged or stolen data; or (6) any injury or damage to persons or property which may be caused, directly or indirectly, in whole or in part, from use or misuse of the Services provided hereunder.

Customer Premise Equipment. Intrado EC does not provide support for Customer Premise Equipment ("CPE"). Although Customer may receive support for its CPE from its Original Equipment Manufacturer, as between Customer and Intrado EC, Customer shall be solely responsible for maintenance, support and troubleshooting of all CPE.

The Services and offering described in this Service Description are subject to change at the discretion of Intrado EC. In the event that Customer does not agree with any such change, Customer's sole remedy is to cease using the Services.

Exhibit A **Value Added Service: PSTN Transport Access**

PSTN Transport Access included with Unified Meeting 5 with Integrated Audio Subscription Services

<u>Toll/Local Access</u>					<u>Dial-Out</u>
Australia	Finland	Italy	Poland	Switzerland	China
Austria	France	Japan	Portugal	United Kingdom	
Belgium	Germany	Latvia	Singapore	United States	
Croatia	Greece	Lithuania	Slovenia		
Denmark	Ireland	Luxembourg	Spain		
Estonia	Israel	Netherlands	Sweden		

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